

Employee Name:

**DUTY STATEMENT
DEPARTMENT OF MENTAL HEALTH
NAPA STATE HOSPITAL**

JOB CLASSIFICATION: SENIOR PSYCHOLOGIST (HEALTH FACILITY) (SPECIALIST) (NEUROPSYCHOLOGIST)

1. MAJOR TASKS, DUTIES, AND RESPONSIBILITIES

Under general direction to perform difficult and responsible assignments relating to psychological assessment and treatment and serve as a department-wide expert and psychology consultant in a specific psychology discipline; and do other related work.

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|------------|---|
| 45% | Responsible for neuropsychological assessments of individuals with complex neurological and psychiatric disorders addressing specific referral questions and making recommendations for treatment interventions. Consults with risk management committees regarding complex diagnostic and treatment issues related to cognitive disabilities, and maintains knowledge base of current literature addressing accepted neuropsychological assessment procedures. |
| 40% | Serves as a highly specialized psychological consultant in areas of expertise to other psychologists, treatment staff, and programs throughout the hospital regarding program planning and evaluation of the development of direct and indirect services. Participates in interdisciplinary conferences or meetings, working with other team members to design, implement, and monitor the objectives and procedures of psychological treatment programs; and, develops and maintains positive behavioral support treatment programs and neuropsychological rehabilitation programs. |
| 5% | Provides direct clinical services in the form of structured psychological interventions of demonstrated clinical effectiveness, and may perform operational and systems research studies of program effectiveness. |
| 5% | Participates in professional, interdisciplinary, and hospital-wide committee work, and interprets the objectives and procedures of the program. |

Revised 09/27/2011

***Bolded duties have been identified as Essential Functions.**

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5% Participates in training programs for Clinical Psychology Interns, Psychiatric Technicians, Psychiatric Residents, other student staff, and volunteers; and, maintains familiarity with professional development and research.

% **SITE SPECIFIC DUTIES**

% **TECHNICAL PROFICIENCY**

2. SUPERVISION RECEIVED

The Senior Psychologist (Specialist) is under the direct supervision of the Chief Psychologist.

3. SUPERVISION EXERCISED

The Senior Psychologist (Specialist) does not exercise supervision.

4. KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

Principles, techniques and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality, learning, individual differences, adaptation and social interaction; methods for the assessment and modification of human behavior; characteristics and social aspects of mental and developmental disabilities; research methodology and program evaluation; institutional and social process; group dynamics; functions of psychologists in various mental health services; current trends in the field of mental health; professional training; community organization and allied professional services.

ABILITY TO:

Provide professional consultation; teach and participate in professional training; recognize situations requiring the creative application of technical skills; develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disabilities, to the conduct of research, and to the development and direction of a psychology program; plan, organize, and conduct research, data analysis and program evaluation; conduct the more difficult assessment and psychological treatment procedures; analyze situations accurately and take effective action; and communicate effectively.

5. REQUIRED COMPETENCIES

SAFETY

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Actively supports a safe and hazard free workplace through practice of personal safety and vigilance in the identification of safe or security hazards, including infection control.

AGE SPECIFIC

Provides services commensurate with age of individuals being served.
Demonstrates knowledge of growth and development of the following age categories:

☐ Pediatric ☐ Adolescent ☐ Adult (18-54) ☐ Geriatric (55 & up)

- Age specific competencies for this classification are identified and validated through the privileging process.

THERAPEUTIC STRATEGIES AND INTERVENTIONS

Applies and demonstrates knowledge of correct Therapeutic Strategies and Interventions (TSI).

RESTRAINT/SECLUSION

Demonstrates knowledge of criteria and appropriately uses, applies, and removes restraint and/or seclusion.

CULTURAL AWARENESS

Demonstrates awareness to multicultural issues in the workplace, which enable the employee to work effectively.

SITE SPECIFIC COMPETENCIES

TECHNICAL PROFICIENCY (SITE SPECIFIC)

6. LICENSE OR CERTIFICATION

It is the employee's responsibility to maintain a license, credential, or required registration pertinent to their classification on a current basis. Any failure to do so may result in termination from Civil Service. Employees in this classification must:

- Possess a valid license as a Psychologist issued by the California Board of Psychology and an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of section 2914 of the Medical Board of California's Business and Professions Code. Newly hired Psychologists from other States or Psychologists who have received their Doctorate Degrees within the past year must obtain the license within 2 years of the date of beginning service.

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7. TRAINING - Training Category = A-1

The employee is required to keep current with the completion of all required training.

8. WORKING CONDITIONS

EMPLOYEE IS REQUIRED TO:

- Report to work on time and follow procedures for reporting absences;
- Maintain a professional appearance;
- Appropriately maintain cooperative, professional, and effective interactions with employees, individuals, and the public; and,
- Comply with hospital policies and procedures.

The employee is required to work any shift and schedule in a variety of settings throughout the hospital as determined by the operational needs of the hospital. All employees are required to have an annual health review and repeat health reviews whenever necessary to ascertain that they are free from symptoms indicating the presence of infection and are able to safely perform their essential job duties.

_____ Employee Signature	_____ Print Name	_____ Date
_____ Supervisor Signature	_____ Print Name	_____ Date
_____ Reviewing Supervisor	_____ Print Name	_____ Date